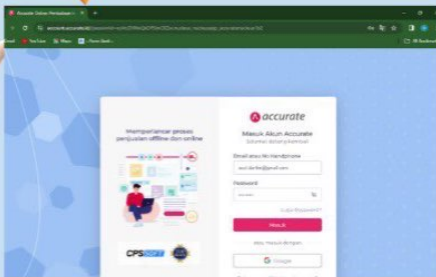
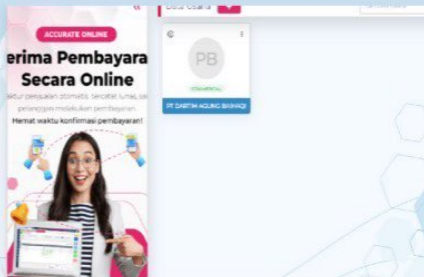


POSTER MANUAL BOOK



Account Login Menu

1. Open Google Chrome and search for "Accurate online".
2. Next, a display will appear as attached, namely the sign in account menu.
3. Enter the account that has been provided or is owned by PT Dartim Agung Baihaqi.



Enter the Company Account Register Menu

1. After entering your PT Dartim Agung Baihaqi account, you will enter the Company list menu.
2. A list of PT Dartim Agung Baihaqi profiles will be available on this menu.
3. Click on the PT Dartim Agung Baihaqi profile which is available on the menu



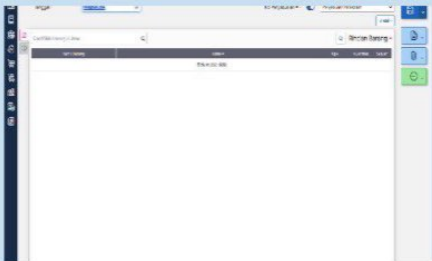
Accurate Online Main Menu List

1. After clicking on the PT Dartim Agung Baihaqi profile, you will enter the main list menu on accurate online. "In this menu we can access all PT Dartim Agung Baihaqi access, and input data according to PT Dartim Agung Baihaqi's needs."



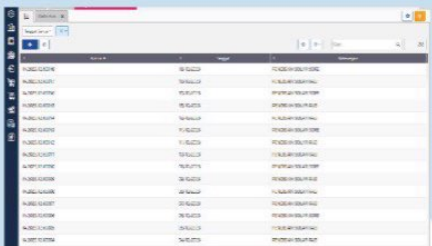
Inventory Menu

1. After entering the accurate online main menu, then click on the inventory menu.
2. To input diesel stock inventory data, click on the "Adjustments/inventory" menu.
3. In the adjustment/inventory menu, we can see or carry out daily updates regarding diesel stock at PT Dartim Agung Baihaqi.



Input diesel inventory stock

1. After entering, click on adjustments/inventory and you will enter the menu for recording PT Dartim Agung Baihaqi's diesel inventory stock, in this menu we can update the diesel inventory stock data.
2. Make date adjustments according to the data sent by the warehouse staff.
3. Click the "Search/Select Goods & Services" menu.
4. Update starting from the quantity of diesel that has been used according to the data provided by the warehouse staff, the license plate number of the lorry or fuso used, the start time of the lorry or fuso being started, and input the name of the PT client.



Adjustment/Inventory History menu

1. After updating the data that has been set, the history of diesel inventory stock data will be visible in the adjustment/inventory menu.
2. You must double check the data that has been stored in accurate online with the data that has been provided by the warehouse staff, so that there are no errors in inputting diesel stock data.
3. After carrying out a double check, provide an update regarding PT Dartim Agung Baihaqi's diesel stock to the head accounting.