

Job Assignment Matrix

Company Name: PT. Putera Multindo Jaya

Department: Technician

Effective Date: 10 September 2025 - 09 Juli 2026

No.	Employee Name	Department	Job Title	Assigned Work / Responsibility
1	Deddi Ariyanto	Supervisor	Supervisor	Supervise elevator maintenance, installation activities and manage service schedule
2	Junius Ndraha	Technician	Mechanical Technician	Perform mechanical maintenance and inspection of elevator components
3	Parade Parsaulian Purba	Technician	Electrical Technician	Perform electrical maintenance and troubleshooting of the elevator control system
4	Niko Panggabean	Technician	Mechanical & Installation Technician	Carry out mechanical installation, equipment assembly, elevator component installation

Prepared By	Approved By
Name: Parade Parsaulian Purba Position: Technician Date: 20 July 2026	Name: Deddi Ariyanto Position: Supervisor Date: 21 July 2026