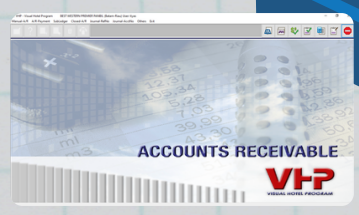
PANDUAN POST PAYMENT BANK RECONCILE IN THE VHP SYSTEM



IDENTIFICATION OF PROBLEM

Rapid employee turnover and lack of guidance in the Post Payment process in the VHP system became a challenge in the Finance Department, especially for new AR Collectors and student interns. The lack of manuals compounded their difficulties, leading to errors in the inputting of receivable payments, especially on Bank Reconciliation.

SOLUTION

To address the issue, it is planned to create a detailed manual book on the Post Payment Bank Reconcile Credit Card in the VHP system. The manual book will be an easily accessible reference, helping to improve the accuracy and efficiency of related tasks.

METHOD OF OUTPUT PREPARATION

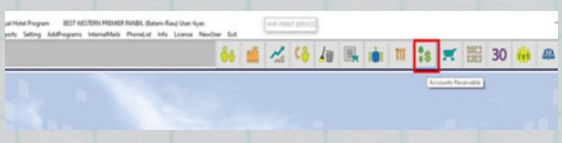
- Interview Method
- Observation Method
- Data Analysis Method

RESULTS AND DISCUSSION

- Bank Reconcile Card Type in the VHP System

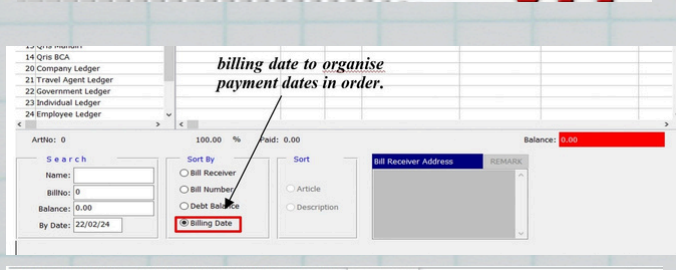
- Sign In The VHP SYstem

- The Account Receivable Menu

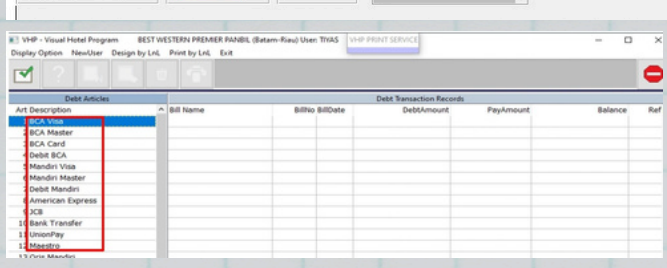


- A/R Payment for Post Payment

- Sort By Billing Date

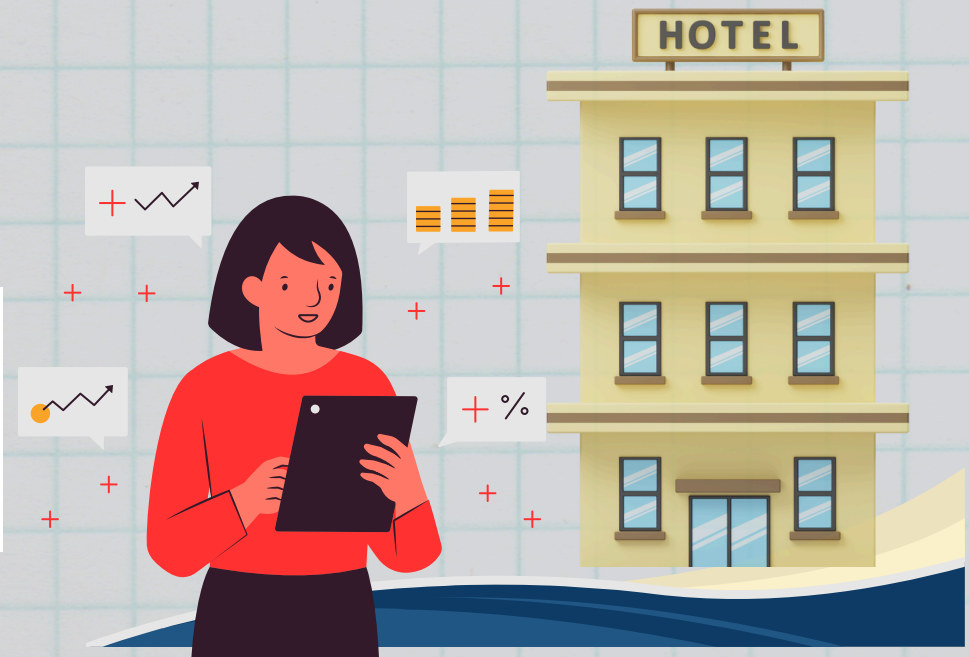


- Post Payment



CONCLUSION

Bank Reconcile's post-payment creation guide on the VHP system, can provide significant benefits in terms of effective information communication, increased user understanding, and increased knowledge regarding the use of the VHP system for post-payment processes.



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